



## Worthing High School IB Career-related Programme

### Inclusion Policy

The Worthing High School IB Career-related Programme Inclusion Policy has been created to ensure that all students can demonstrate their highest potential and become active lifelong learners. Since some Worthing High School students are supported by Individual Education Plans (IEPs) and §504 Accommodation Plans, these students will be supported in multiple ways within the Least Restrictive Environment (LRE).

#### Roles and Responsibilities of the School

- School counseling and Special Education specialists, including onsite Special Education staff, will provide the IB Coordinator, IB teachers, and IBCP teachers with all IEP and §504 plan documentation
- IEP case managers and the campus §504 coordinator will consult with teachers regarding student accommodations and/or student disability areas
- The IB Coordinator will be invited to all relevant IEP/§504 meetings
- The IB Coordinator and IB counselor will work together to ensure accurate and appropriate accommodations are implemented during IB assessments, in alignment with the guidelines articulated by IB in their handbook, *Towards a Continuum of International Education*. The IB Coordinator will inform students, parents, and IB/IBCP teachers of any decisions made by IB regarding individual student assessments.

#### Role of the IB/IBCP teacher

- The IB/IBCP teacher will obtain, read, and support documentation for students who have special educational needs served through an IEP or §504 plan
- The IB/IBCP teacher will maintain discretion while providing these services
- The IB/IBCP teacher will provide accurate and appropriate differentiation and accommodations as informed by the individual IEP or §504 plan
- The IB/IBCP teacher will utilize various summative tasks as determined by the individual IEP or §504 plan
- The IB/IBCP teacher will support pull-out services that are provided to meet academic, social and emotional behavioral needs from special education co-teachers as determined by the individual IEP or §504 plan

- The IB/IBCP teacher will participate in IEP and §504 meetings to provide feedback on student progress

#### The Role of the IB/IBCP Student

- Students with IEP and §504 accommodations will be proactive in seeking assistance from their teachers to meet their individual learning needs

#### The Role of the Parent

- Parents/Guardians will provide Worthing High School with any documentation relevant to a student's IEP/§504 accommodations
- Parents/Guardians will communicate effectively with Worthing High School
- Parents/Guardians will be timely in all requests and communications within all aspects of the Faculty and Staff at Worthing High School

The Worthing High School IB Career-related Programme Inclusion Policy will be reviewed annually by the Worthing High School IB Team, which includes the Head of School, IB Coordinator, and IB Lead Teacher Cohort.